

Using the AV equipment in Cherry Hall (updated 21 Oct 2022)

- Key-safe to the right of the cabinet has a key for the cabinet and one for the right hand side of the sideboard (sideboard contains cable for connecting laptop from centre of room, plus a box of maybe useful widgets)
- Power switch for the cabinet is black plug above the cabinet. One switch does all.
- System will detect source of input. After connecting, little adjustment is needed
- When finished, only turn off the master switch on the top. **Do not** turn off individual switches.



Volume Control

- Mixer unit: channel in use will be lit up
- Volume controls on the mixer adjust the six speakers in the hall.
- Master volume control is on the right – adjust this first, and then...
- Channel settings may need adjustment – upright position is no longer the optimal position



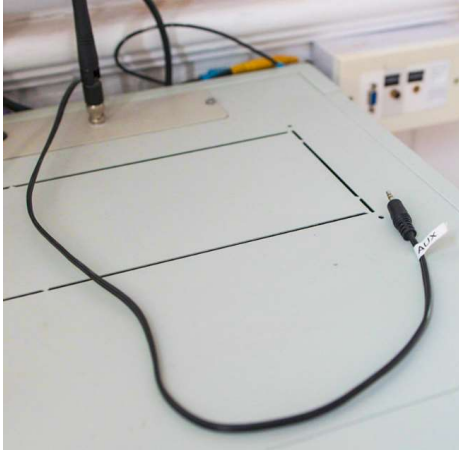
Remote Controls

The drawer in the cabinet contains remote controls for the projector (silver) and the Sony Blu-ray DVD player.



Music playback from phone or device with 3.5mm jack

- Connect the device to the cable which hangs out of the top back of the cabinet (the phono socket on the wall box is no longer active)
- Make sure volume on the phone/device is turned up to max.



Playing music from PC

- Connect using HDMI cable; it should just work.

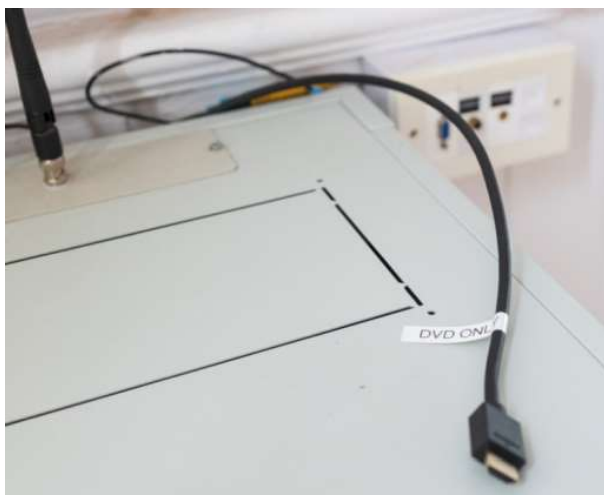
Trouble shooting

- Make sure **ALL** units are switched ON, except:
- receiver/base unit #3, lower left of the units at the top of the cabinet, should be OFF
- If playing from phone, make sure device volume is set to maximum
- If microphones don't work, check for a flat battery.
- If you only have VGA output on your PC, please ask – we have not been able to test whether the VGA socket on the wall box still works.

Playing CD/DVD

The **CD player** outputs to a channel on the mixer.

The **DVD player** outputs HDMI to a loose cable hanging out of the top of the cabinet. This cable must be connected to the HDMI socket.



Audio/CD

- Insert disc and use the remote controller to play
- CD Eject button is far right.



- Adjust hall speaker volume using CD channel volume control on mixer

Movie/DVD

- Insert disc in Sony Blu-Ray player and use the remote controller to play
- See projecting from PC for how to lower screen and use the projector
- Should work with default settings, but please try to test in advance, and ask if there are problems.
- Adjust hall speaker volume using HDMI channel control on mixer

Microphones



- 1 x handheld mic
- 1 x Tie clip/lapel mic.

Treat the handheld like an ice-cream and hold it in front of the mouth.

Clip the tie-clip mics on to clothing at top of chest, and put control box in pocket (or clip to belt). It picks up sound from the throat.

- Each microphone has an ON/OFF switch. Please be sure to turn off after use.
- If you find a flat battery, swap for one in the charger (or bring your own AA battery)
- Mics are labelled to match channel on mixer

(Oct 22: Lapel 2 doesn't work and has been retired. The receiver/base station #3, lower left of the base units at the top of the cabinet, should be OFF)

Projecting from PC

- Lower the screen using switch on wall left of the screen.(up/down buttons on side of box)



- Turn on projector using silver remote control.
There is a small light on the back of the projector:
 - Lit when projector is OFF
 - Flashes when projector is warming up, or turning off
 - Off when the projector is ON, and the main beam is working
- Position laptop on table in centre of room
- Use the heavy cable tread from the sideboard to safely run the power and HDMI cable to the wall
- The HDMI cable goes into the socket as shown (remove any cable that might be there). Do not use the HDMI socket in the lower wall box – it is no longer operative.



- **Windows:** to extend display to a second screen try Windows Key + P. **MAC:** you're on your own.

Additional cables and converters




These were in the cabinet drawer as of 23 Sep 2022!

New speakers x6 – installed Sep 2022 to improve sound quality



Cherry Hall AV Equipment

	<p>MASTER ON/OFF SWITCH Black plug, top left</p> <p>HDMI socket top right</p> <p>Ignore Old Wall box sockets</p> <p>KEY SAFE bottom right</p>
	<p>VENTILLATION</p>
	<p>MICROPHONE RECEIVERS Check they are turned on if microphones don't work. Please leave #3 lower left OFF</p>
	<p>POWER FOR MICROPHONE RECEIVERS</p>
	<p>SOUND MIXER Adjust channel volumes. Master volume on right.</p>
	<p>CONNECTION SOCKETS</p>
	<p>MAIN AMPLIFIER</p>
	<p>SOME MANUALS</p>
	<p>CD/MP3 PLAYER</p>
	<p>BLU-RAY DVD PLAYER</p>
	<p>DRAWER containing microphones and remote controls</p>
	<p>INDUCTION LOOP CONTROL</p>

23 September 2022 upgrade in Cherry Hall

- **New projector:** Brighter, truer colour rendition, better aspect ratio and fit to screen.
- **New speakers (x6):** louder sound – when needed – and improved clarity
- **Cabinet: new amplifier** and connectivity changes to reduce scope for feedback and interference